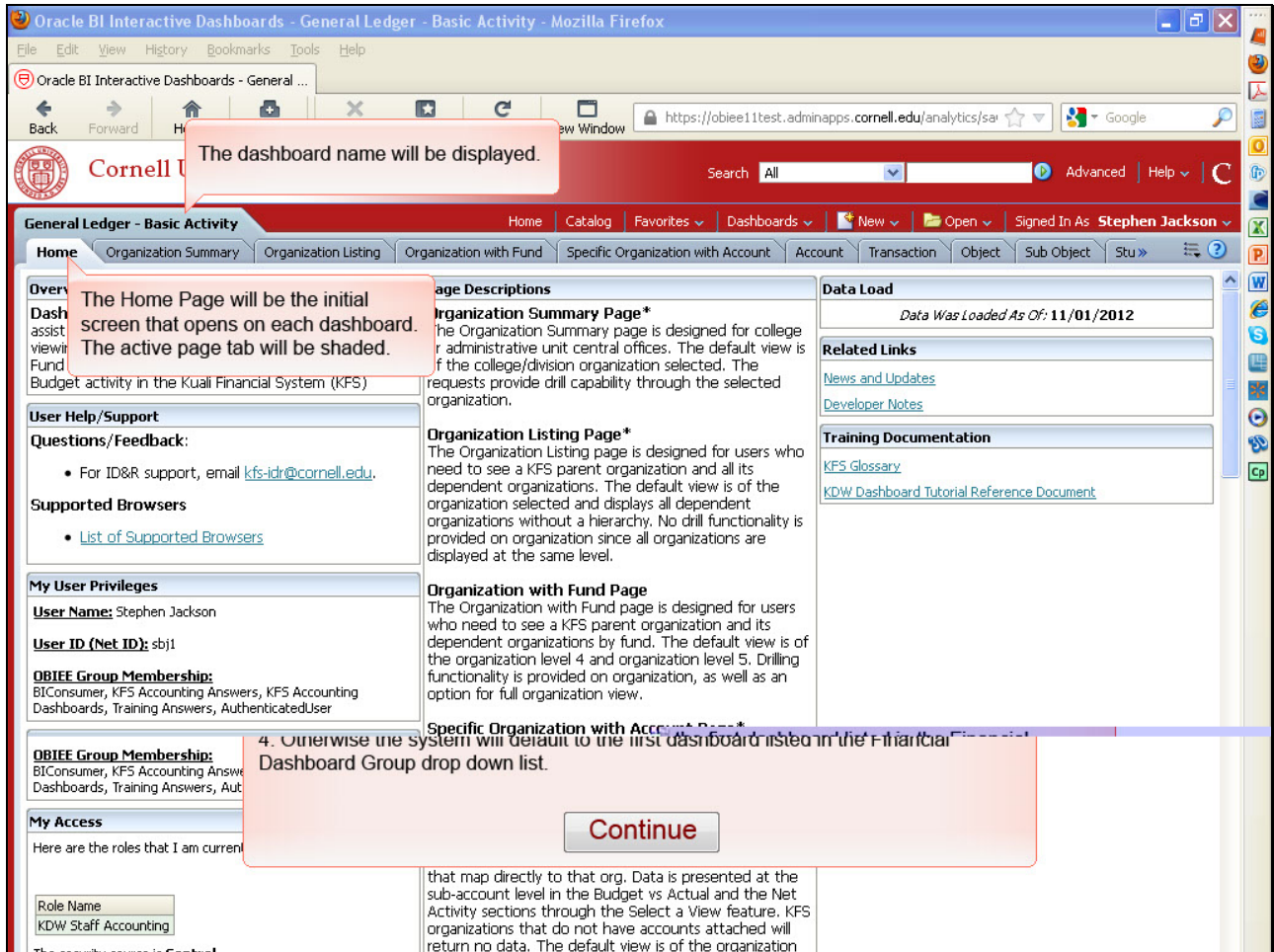


Chapter 1: Getting Started and Basic Navigation



The Home Page will be the initial screen that opens on each dashboard. The active page tab will be shaded.

The dashboard name will be displayed.

Oracle BI Interactive Dashboards - General Ledger - Basic Activity - Mozilla Firefox

Oracle BI Interactive Dashboards - General ...

Back Forward Home New Tab Stop Bookmarks Reload New Window

https://obiee11test.adminapps.cornell.edu/analytics/saw

Cornell University

Search All Advanced Help

General Ledger - Basic Activity Home Catalog Favorites Dashboards New Open Signed In As Stephen Jackson

Home Organization Summary Organization Listing Organization with Fund Specific Organization with Account Account Transaction Object Sub Object Stu >>

Overview Page Descriptions Data Load

Dashboard Overview: This dashboard is intended to assist Financial Managers and other users in viewing financial activity as it appears on the Fund Balance, Income, Expense Budget activity in the Kuali Financial System.

Organization Summary Page* Data Was Loaded As Of: 11/01/2012

NOTE: Where a Dashboard User will land depends on several factors:

1. If the user has designated a "Starting Page", the user will see the specific dashboard.
2. Otherwise, users will go to a dashboard in the alphabetically first **Dashboard Group** (Facilities, Financials, Engineering, etc) that they have access to.
3. If the only Financial role they have is **PIAM** (Principle Investigator/Account Manager) and they do not have access to non-Financial dashboards, the default dashboard will be the **Account-Award Portfolio**.
4. Otherwise the system will default to the first dashboard listed in the Financial Dashboard Group drop down list.

User Help/Support

Questions/Feedback:

- For ID&R support, email

Supported Browsers

- [List of Supported Browsers](#)

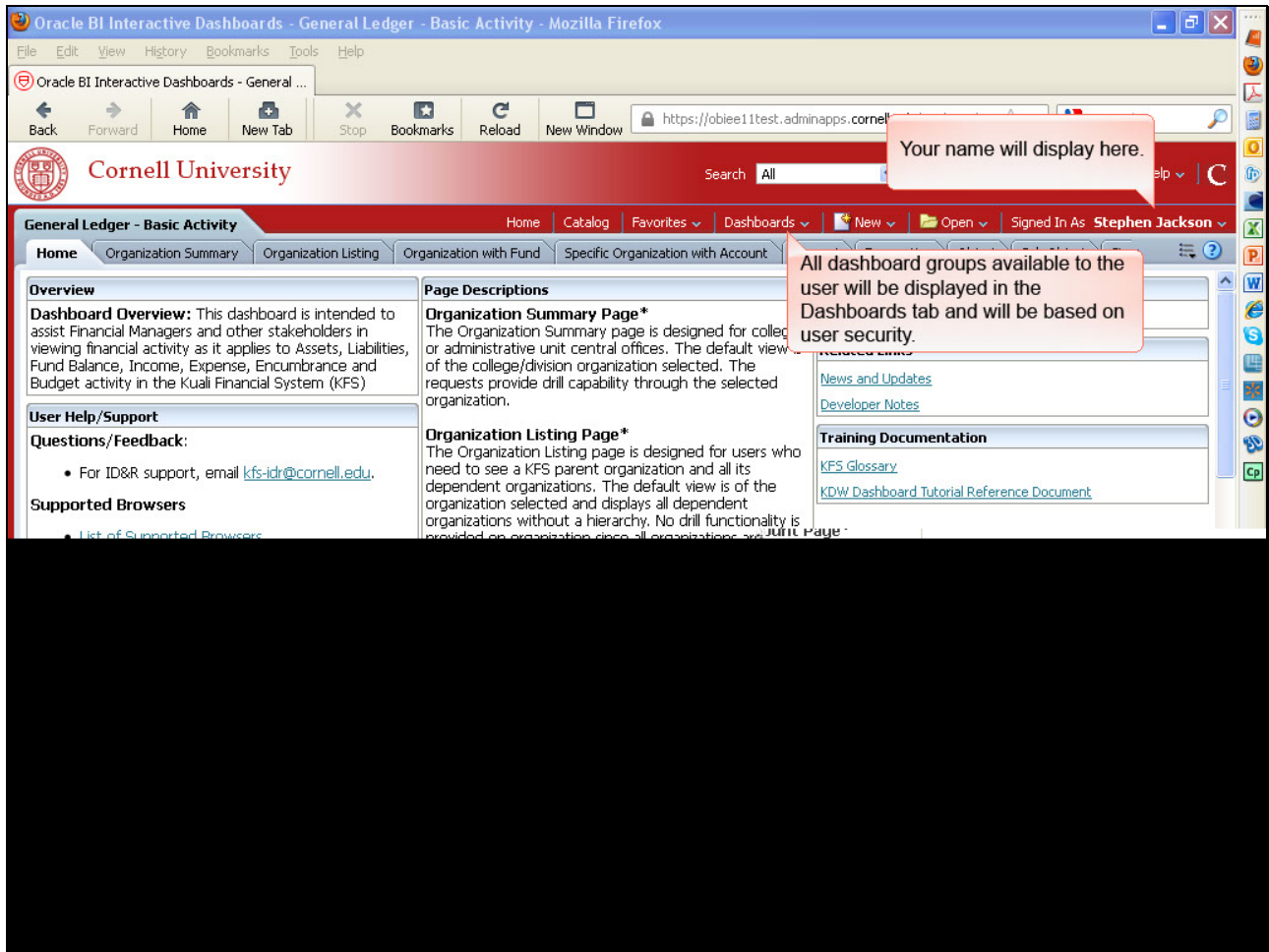
My User Privileges

User Name: Stephen Jackson

User ID (Net ID): sbj1

NOTE: Where a Dashboard User will land depends on several factors:

1. If the user has designated a "Starting Page", the user will see the specific dashboard.
2. Otherwise, users will go to a dashboard in the alphabetically first **Dashboard Group** (Facilities, Financials, Engineering, etc.) that they have access to.
3. If the only financial role they have is **PIAM** (Principle Investigator/Account Manager) and they do not have access to non-Financial dashboards, the default dashboard will be the **Account-Award Portfolio**.
4. Otherwise the system will default to the first dashboard listed in the Financial Dashboard Group drop down list.

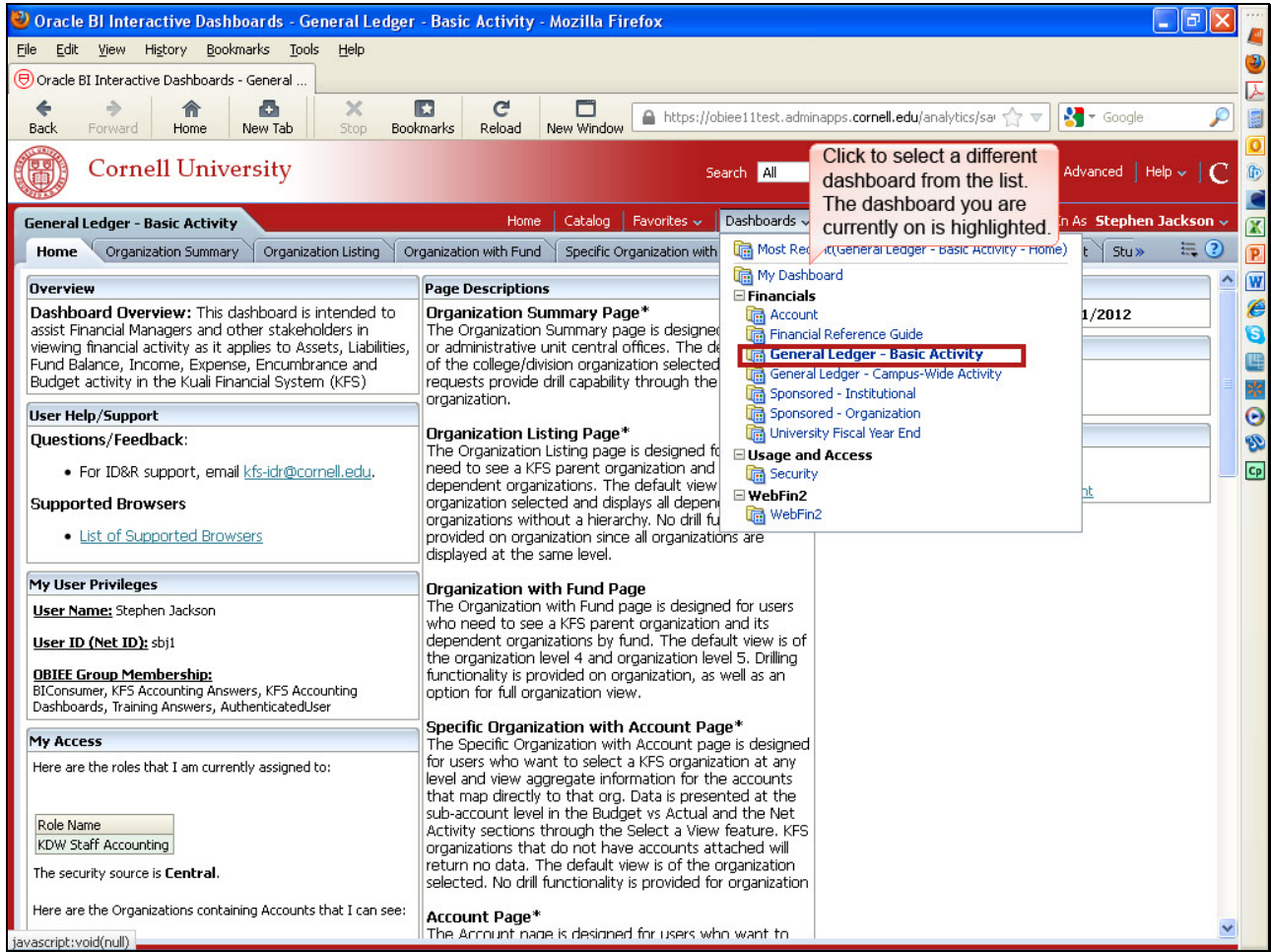


Your name will display here.

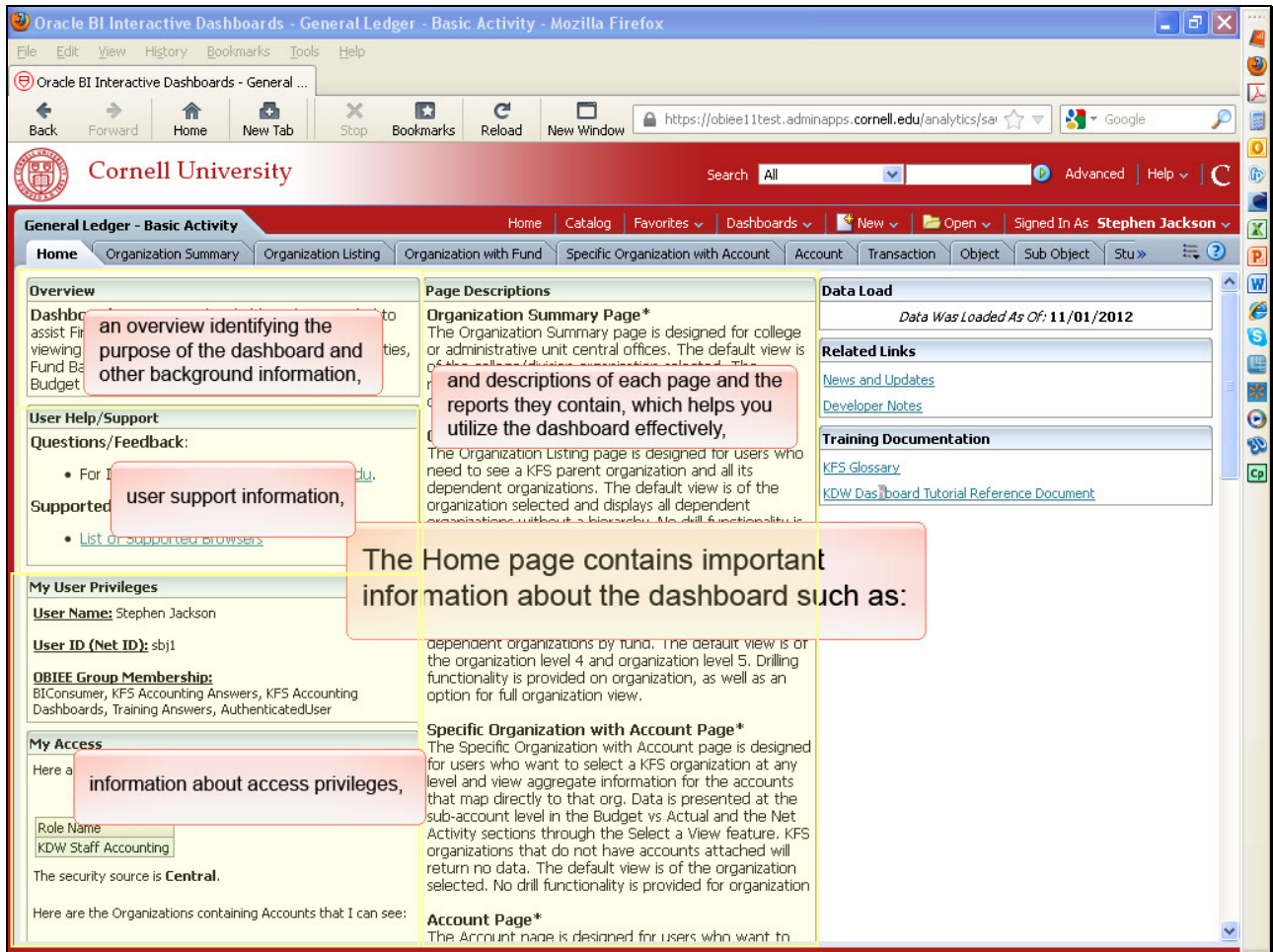
All dashboard groups available to the user will be displayed in the Dashboards tab and will be based on user security.

The screenshot shows a web browser window titled "Oracle BI Interactive Dashboards - General Ledger - Basic Activity - Mozilla Firefox". The address bar shows the URL: "https://obie11test.adminapps.cornell.edu/analytics/sa". The page header includes the Cornell University logo and a search bar. The main content area is titled "General Ledger - Basic Activity" and has a navigation menu with options: Home, Organization Summary, Organization Listing, Organization with Fund, Specific Organization with Account, and Account. The "Dashboards" menu is expanded, showing a dropdown arrow. A callout box with a red border and white background points to this arrow, containing the text: "To view the available dashboards click the down arrow." The main content area is divided into several sections: Overview, Page Descriptions, Related Links, Training Documentation, My User Privileges, My Access, and Account Page*. The Overview section includes a Dashboard Overview, User Help/Support, and Supported Browsers. The Page Descriptions section includes Organization Summary Page*, Organization Listing Page*, Organization with Fund Page, Specific Organization with Account Page*, and Account Page*. The Related Links section includes News and Updates, Developer Notes, KFS Glossary, and KDW Dashboard Tutorial Reference Document. The Training Documentation section includes KFS Glossary and KDW Dashboard Tutorial Reference Document. The My User Privileges section includes User Name: Stephen Jackson, User ID (Net ID): sbj1, and OBIEE Group Membership: BICConsumer, KFS Accounting Answers, KFS Accounting Dashboards, Training Answers, AuthenticatedUser. The My Access section includes a table with Role Name and KDW Staff Accounting, and the security source is Central. The Account Page* section includes the Account name is designed for users who want to...

To view the available dashboards, click the down arrow.



Click to select a different dashboard from the list. The dashboard you are currently on is highlighted.



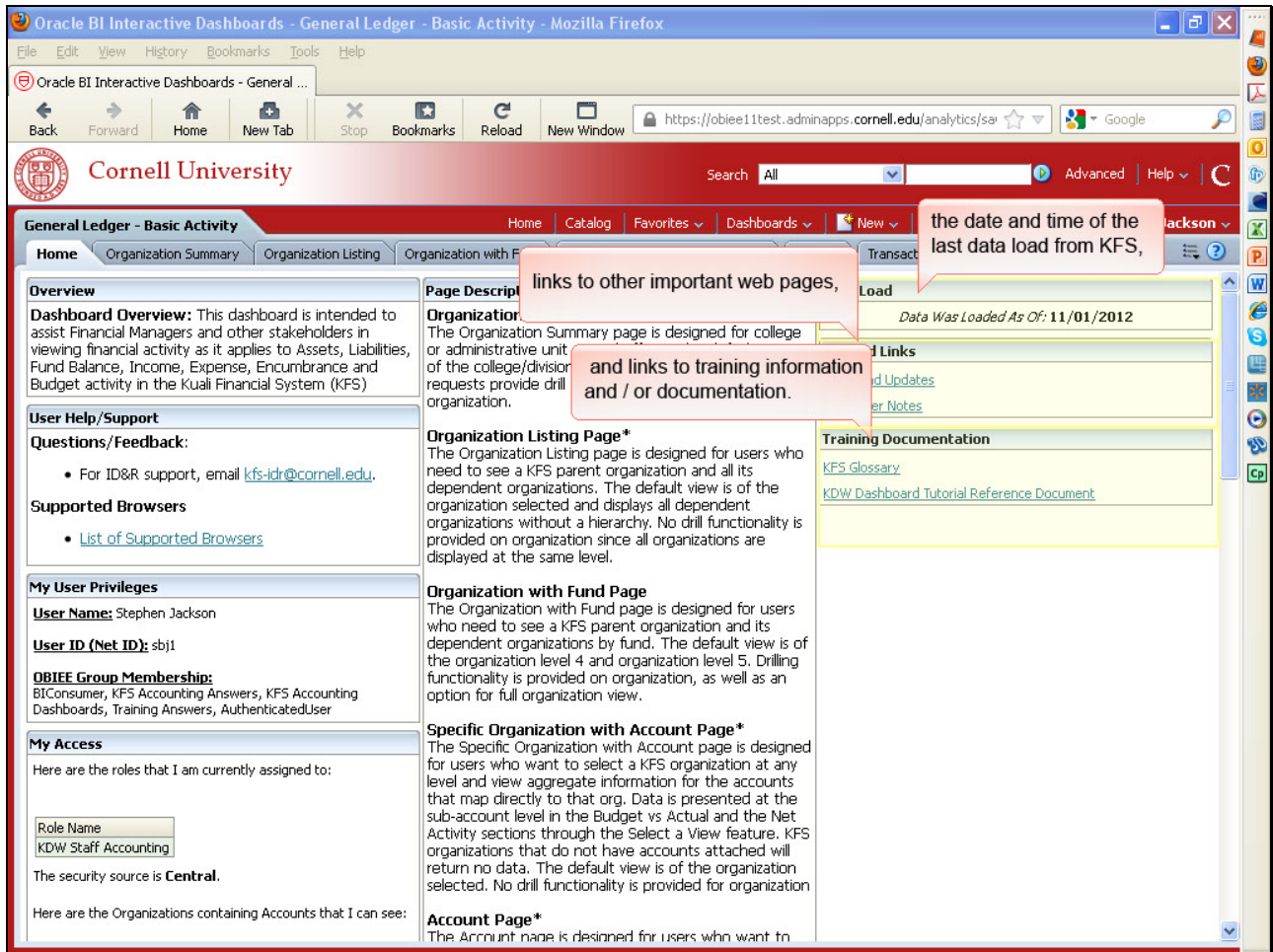
The Home page contains important information about the dashboard such as:

an overview identifying the purpose of the dashboard and other background information;

user support information;

information about access privileges;

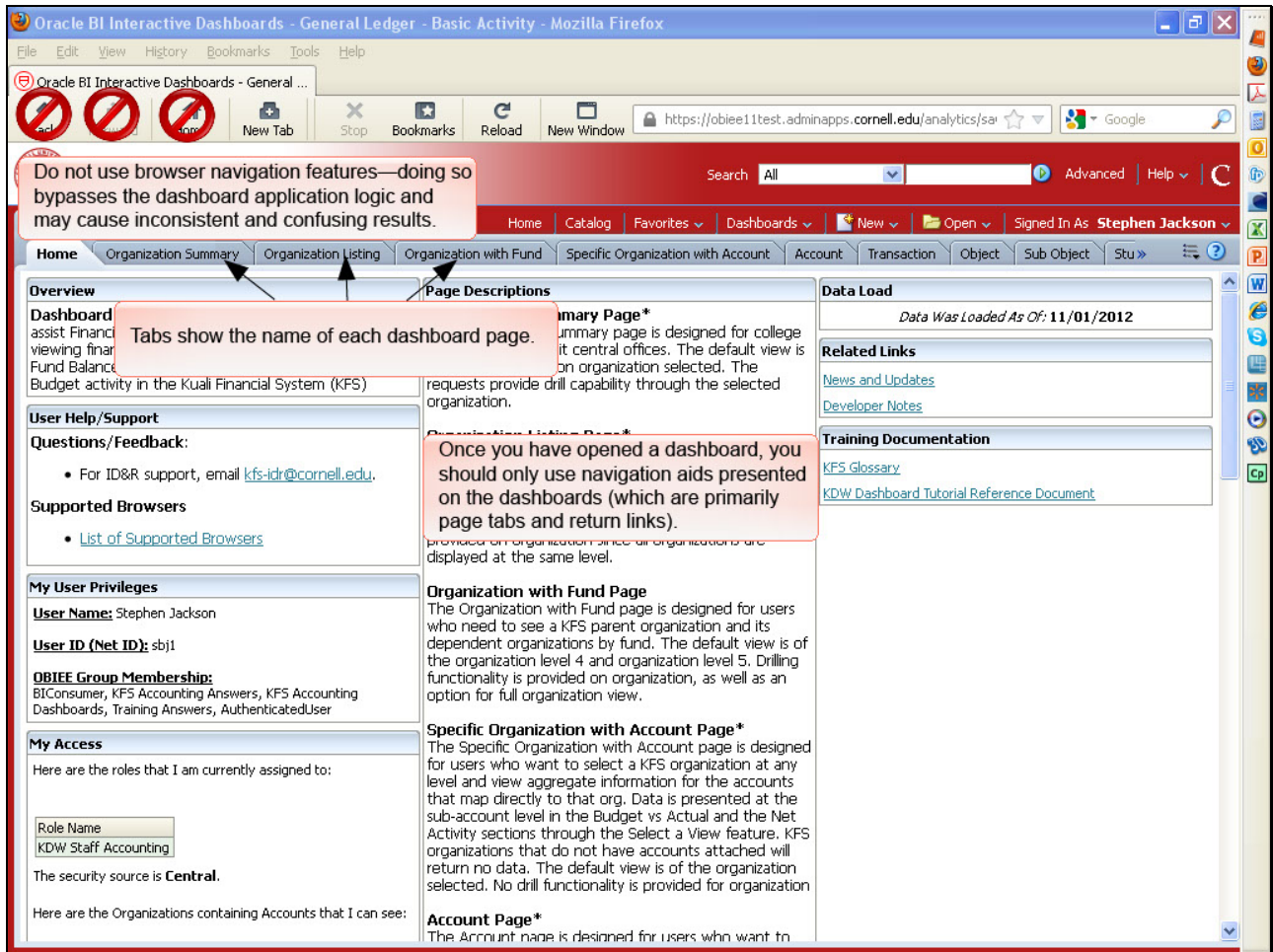
and descriptions of each page and the reports they contain, which helps you utilize the dashboard effectively;



the date and time of the last data load from KFS;

links to other important web pages;

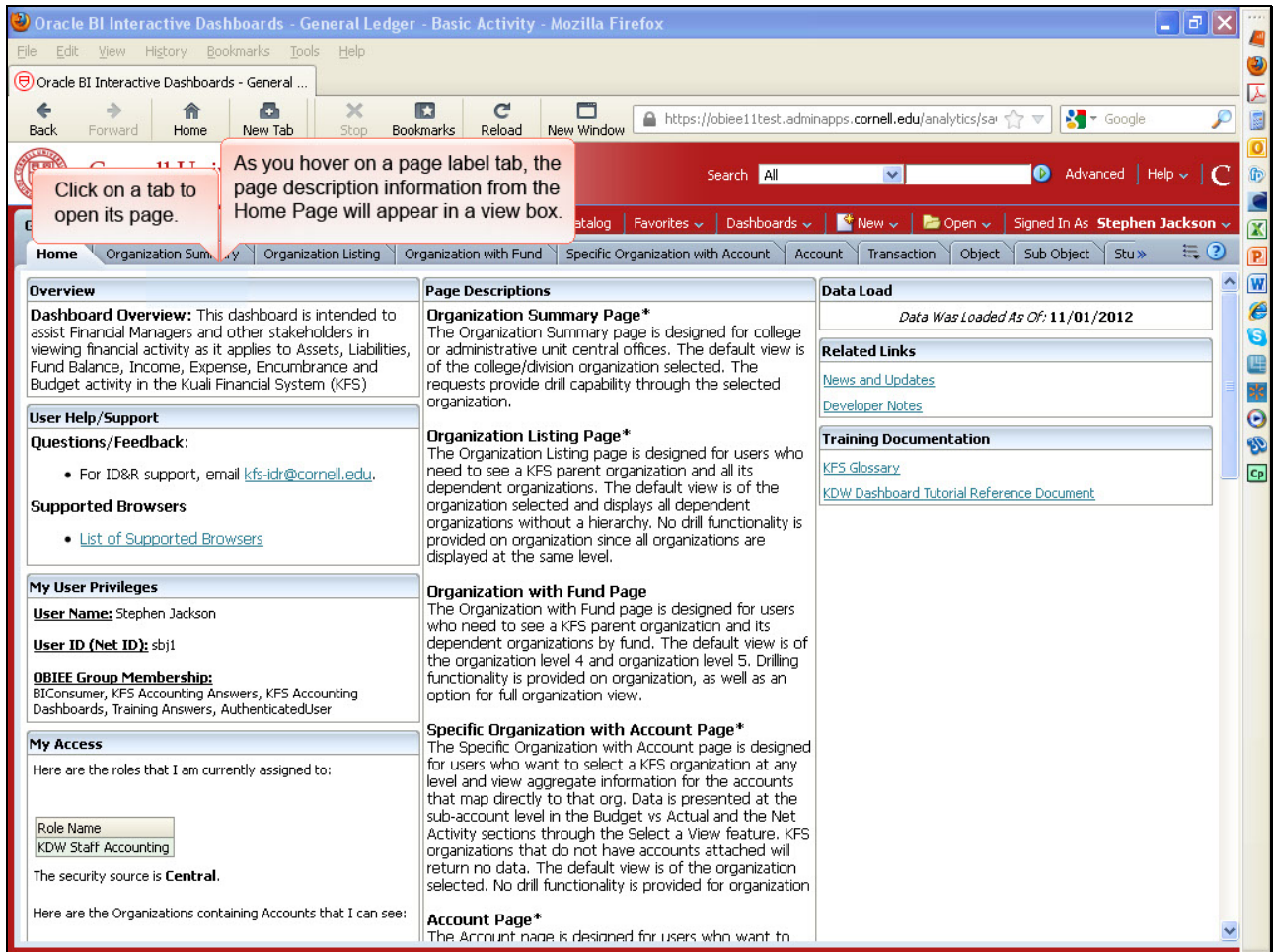
and links to training information and / or documentation.



Tabs show the name of each dashboard page.

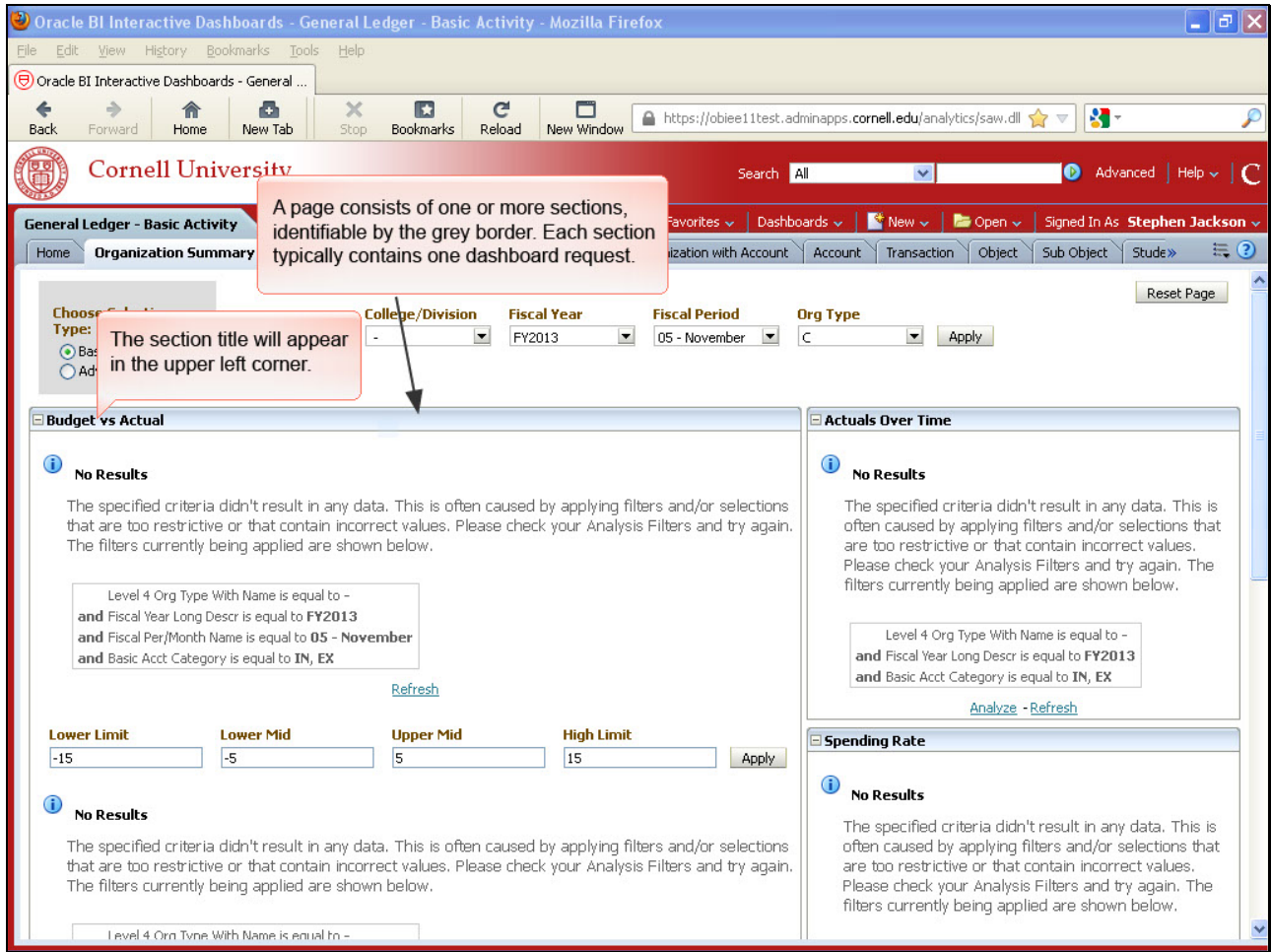
Once you have opened a dashboard, you should only use navigation aids presented on the dashboards (which are primarily page tabs and return links).

Do not use browser navigation features'— doing so bypasses the dashboard application logic and may cause inconsistent and confusing results.



Click on a tab to open its page.

As you hover on a page label tab, the page description information from the Home Page will appear in a view box.



A page consists of one or more sections, identifiable by the grey border. Each section typically contains one dashboard request.

The section title will appear in the upper left corner.