



**Part I: Traveler/Trip Information**

Name \_\_\_\_\_

Trip Dates \_\_\_\_\_ Trip Number \_\_\_\_\_

**Certification:** By signing this form, I certify that it was necessary to use the foreign flag carrier(s) listed below in Part II.

Date \_\_\_\_\_

Signature \_\_\_\_\_

**Part II: Flight Information**

Please use additional forms if more than three legs of your trip were on non-U.S. flag carriers.

**Leg 1**

Name of Foreign Flag Air Carrier \_\_\_\_\_ Flight Identification Number \_\_\_\_\_

between \_\_\_\_\_ and \_\_\_\_\_  
 Leg Point of Origin \_\_\_\_\_ Leg Destination \_\_\_\_\_

**Leg 2**

Name of Foreign Flag Air Carrier \_\_\_\_\_ Flight Identification Number \_\_\_\_\_

between \_\_\_\_\_ and \_\_\_\_\_  
 Leg Point of Origin \_\_\_\_\_ Leg Destination \_\_\_\_\_

**Leg 3**

Name of Foreign Flag Air Carrier \_\_\_\_\_ Flight Identification Number \_\_\_\_\_

between \_\_\_\_\_ and \_\_\_\_\_  
 Leg Point of Origin \_\_\_\_\_ Leg Destination \_\_\_\_\_

**En Route**

from \_\_\_\_\_ to \_\_\_\_\_  
 Point of Origin \_\_\_\_\_ Leg Destination \_\_\_\_\_

**Part III: Exemption Reason**

Please indicate the applicable Fly America exemption below and complete a statement explaining why the traveler met one of the exceptions. In the case where a funding agency has given approval, please attach a copy.

- Origin or interchange point is not served by a U.S. flag carrier.
- U.S. flag carrier involuntarily reroutes traveler via foreign flag carrier.
- Use of a U.S. flag carrier would extend time in travel status by 24 hours or more than the use of a foreign flag carrier.
- Use of a U.S. flag carrier would increase travel time by 6 hours or require a layover of 4 hours or more at an overseas interchange point.
- Open Skies Agreement exists with origin or destination country.
- Use of a foreign flag carrier for safety or medical concerns (must be approved by funding agency).
- Use of a U.S. flag carrier would increase aircraft charges by two or more.
- A coach-class seat is not available on a U.S. flag carrier.
- Travel time between origin and destination airport by foreign air carrier is 3 hours or less and U.S. flag carrier would involve double the travel time.

**Part IV: Statement of Explanation**

Please attach additional sheets, if necessary.

**Print this completed form, obtain the traveler's signature, and attach it to the rest of the original documentation for the travel reimbursement. Return to:**